

EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – *COD07 23/24*

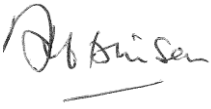
Decision	
1	Title of decision: PCC Tree Maintenance Programme 2023/24 Contract Award
2	Decision maker: Philip Robinson, Service Director for Street Services
3	Report author and contact details: Chris Avent chris.avent@plymouth.gov.uk
4a	Decision to be taken: Approve the award of the 2023/24 Winter Tree Maintenance programme contracts to Arborcure as per Contract Award Report as appended to this Decision Report, with a total contract value of £202,775 and for each lot as follows: Lot 1 – Devonport, Stoke & Peverell Wards – £75,120 Lot 2 – Peverell & Compton Wards – £60,825 Lot 3 – Compton, Sutton & Mount Gould Wards – £66,830
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: Plan for Trees Investment programme L17 20/21 04/11/2020
5	Reasons for decision: The Winter Tree Maintenance Programme is an integral part of the care of the city's existing mature tree stock. Maintenance is required to ensure that these trees are maintained for the long term in line with the ambitions set out in the Plymouth Plan for Trees. The trees requiring maintenance are street trees and will be growing in proximity to buildings or highways and require either/or: <ul style="list-style-type: none"> regular cyclical pruning or pollarding to maintain their form and health and limit any constraints or risk they pose to other infrastructure. have noted health defects requiring attention to prolong the health of the tree and manage any risk associated with the defect
6	Alternative options considered and rejected:

	<p>Do nothing, do not maintain trees within Plymouth for Winter 23/24. Significant risk for tree health, longevity and safety issues to highways and property.</p> <p>Deliver tree maintenance programme with in-house PCC arborist team. Rejected as we have insufficient capacity to complete these works on schedule alongside other priority work.</p>			
7	<p>Financial implications and risks:</p> <p>Contract award total = £202,775</p> <p>Lot 1 = £75,120</p> <p>Lot 2 = £60,825</p> <p>Lot 3 = £66,830</p> <p>Sufficient funding is available from internal funds (revenue and capital) to cover the cost of the contracted works.</p> <p>There is a low risk as this limits funds available for any unscheduled tree work activity required for the rest of the financial year e.g. storm activity.</p>			
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>	<p>Yes</p>	<p>No</p>	<p>Per the Constitution, a key decision is one which:</p>
			x	<p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p>
			x	<p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million</p>
			x	<p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
8b	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A		
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>Corporate Plan</p> <ul style="list-style-type: none"> Fewer potholes, cleaner, greener streets and transport <p>Joint Local Plan</p> <ul style="list-style-type: none"> DEV026 Protecting and enhancing biodiversity and geological conservation, DEV028 Trees, woodlands and hedgerows <p>Plymouth Plan</p> <ul style="list-style-type: none"> SO1 – Delivering a healthy city HEA7 - Optimising the health and wellbeing benefits of the natural environment 		
10	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>This programme of works aligns with and supports the delivery of the Plymouth Plan for Trees by delivering a programme of works that will care for the city's urban forest.</p>		

		Plymouth currently has just under 400,000 trees which contribute £4.6m of annual benefits to the city through the Ecosystem Services that they provide, including £1.1 million of carbon storage and £2.9 million of pollution removal (i-Tree Eco survey 2020). This work will enhance this service provision.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	N/A		
13c	Date Cabinet member consulted	N/A		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	09/06/2023	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS 17 23/24	
		Finance (mandatory)	DJN.23.24.51	
		Legal (mandatory)	EJ/1098/19.6.23	

		Human Resources (if applicable)	NA						
		Corporate property (if applicable)	NA						
		Procurement (if applicable)	PW/PS/686/ED/0623						
Appendices									
17	Ref.	Title of appendix							
	A	Equalities Impact Assessment 230608 Winter Tree Maintenance Programme EqIA							
	B	24324 – Tree re-pollarding services - Contract Award Report - Part 1							
Confidential/exempt information									
18a	Do you need to include any confidential/exempt information?		Yes	x	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No							
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:				x				
	24324 – Re-pollarding services - Contract Award Report - Part 2								
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7
Council Officer Signature									
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.								

OFFICIAL

Signature		Date of decision	26/06/2023
Print Name	Philip Robinson		